

**MEMORANDUM OF UNDERSTANDING  
REGION C WORKFORCE DEVELOPMENT BOARD  
NCWORKS CAREER CENTER SYSTEM SERVING  
CLEVELAND, RUTHERFORD, POLK, AND MCDOWELL  
COUNTIES**

This Memorandum of Understanding (MOU) (hereinafter, “this Agreement”) is entered into between the N.C Division of Workforce Solutions acting as the entity responsible for oversight of the local workforce delivery system and the Region C Workforce Development Board [hereinafter “WDB”] as pertaining to services provided through the auspices of the NCWorks Career Centers.

This agreement sets forth the terms of cooperation and support in building and maintaining an integrated service delivery system in the Region C four county area, specifically regarding to those Career Centers located in Cleveland, McDowell and Rutherford (serving Polk) Counties which is characterized by integrated career center staffing, integrated customer pool, integrated customer flow, and integrated technology for our Career Centers. The parties to this Agreement will work cooperatively to provide high quality services which are responsive to the needs of jobseekers and business customers and to the economic viability of all communities in the Region C WDB service area, with the primary focus of both connecting business with talent and citizens to employment in a timely and effective manner.

By signatures to this agreement, the parties agree to abide by the terms, conditions, goals, policies, principles and regulations of the N.C. Department of Commerce, Division of Workforce Solutions [hereinafter “DWS”] for the purpose of provision of services related to the Workforce Innovations and Opportunity Act (WIOA) of 2014, the North Carolina Commission on Workforce Development, the Community Colleges, and other NC Works Career Center partners.

**Legal Authority**

The Workforce Innovation and Opportunity Act (WIOA) sec. 121(c)(1) requires the Local Board, with the agreement of the Chief Elected Official (CEO), to develop and enter into a Memorandum of Understanding (MOU) between the Local Board and the One-Stop Partners, consistent with WIOA Sec. 121(c)(2), concerning the operation of the one-stop delivery system in a local area. This requirement is further described in the Workforce Innovation and Opportunity Act; Joint Rule for Unified and Combined State Plans, Performance Accountability, and the One-Stop System Joint Provisions: Final Rule at 20 CFR 678.500, 34 CFR 361.500, and 34 CFR 463.500, and in Federal guidance.

## **Vision**

The vision for the Career Center System is that all customers of the system will be served by staff organized by function, rather than by program or funding source, through a customer-focused, skill-based, integrated service delivery strategy in the region, as well as other individuals served from surrounding areas through the auspices of the aforementioned Career Center locations.

The Region C WDB NC Works Career Centers will provide integrated services to better serve customers – both individuals and employers. This system will feature an integrated customer flow that responds to customer need(s), fulfilled by cross-trained teams, with functional and formal leadership funded by both WIOA Title I (Adult, DW, and Youth funding) and Title III (Wagner-Peyser), and other partners, as appropriate.

### **SECTION I Required Partners WIOA 121 (b)(1)(B) (where applicable)**

1. Title I Adult, Dislocated Workers, Youth, Job Corps, Youth build, National Farmworkers Jobs Program (NFJP) and Native American Programs
2. Programs authorized under the Wagner-Peyser Act
3. Adult education and literacy activities authorized under title II;
4. Programs authorized under title I of the Rehabilitation Act of 1973
5. Activities authorized under title V of the Older Americans Act of 1965
6. Career and technical education programs at the postsecondary level authorized under the Carl D. Perkins Career and Technical Education Act of 2006
7. Activities authorized under chapter 2 of title II of the Trade Act of 1974
8. Activities authorized under chapter 41 of title 38, United States Code: Job Counseling, Training, and Placement Service for Veterans
9. Employment and training activities carried out under the Community Services Block Grant Act
10. Employment and training activities carried out by the Department of Housing and Urban Development;
11. Programs authorized under State unemployment compensation laws
12. Programs authorized under section 212 of the Second Chance Act of 2007; and
13. Programs authorized under part A of title IV of the Social Security Act: Temporary Assistance For Needy Families

### **Region C One-stop Partners**

#### **Full Time**

Division of Workforce Solutions

Region C Workforce Development Board WIOA Adult, Dislocated Worker, and Youth Program Contractors

McDowell Technical Community College Adult Education and Literacy under Title II

McDowell Technical Community College HRD Program Community

**Part Time**

Vocational Rehabilitation

Reset former offender caseworker program

Community Action Opportunities

Cleveland Community College HRD and Adult Education and Literacy under Title II

Isothermal Planning and Development Senior Community Service Employment program (SCSEP)

**Referrals and Coordination**

Cleveland County Department of Social Services (TANF)

Cleveland Community College HRD and Adult Education and Literacy under Title II

Isothermal Community College Adult Education and Literacy under Title II

Rutherford County Department of Social Services (TANF)

McDowell County Department of Social Services (TANF)

Polk County Consolidated Health and Human Services Agency (TANF)

IPDC Family Self-Sufficiency Program—Employment and training activities carried out by the Department of Housing and Urban Development

**Additional Partner**—Blue Ridge Community Action, Senior Community Service Employment program (SCSEP)

**SECTION II**

**Mutual Understandings**

The revision of the Career Center system to an integrated service delivery model enhances the movement towards a seamless united approach, and emphasizes the need for and support of partner collaboration across the service area. Under this model, N.C. DWS will integrate their staff and any WIOA contractor staff, to shift from program specific organizations to an integrated services approach. All local Career Center staff and partner staff will be integrated into functional units not separated by program or funding stream. While WIOA Title I and Title III funded staff are the foundation of this new approach to service delivery, other partners and programs are needed and encouraged to participate in the staffing, as well as the success of a Career Center.

The Region C WDB Career Center Partnership and partner staff will work together to implement integrated customer flow designed to respond to customer need in addition to program requirements. Staff-assisted services will be emphasized and Center services will be continuously promoted and provided until the customer's goal has been achieved. The Career Center customer flow of services will include three major functions: welcome, skill development, and employment.

Using regional labor market information, the Center will design and provide services to meet the needs of employers and jobseeker customers.

All Career Center customers will be provided with the opportunity to assess their skills, improve their skills, and obtain the best job possible with their skills. The goal is that all jobseekers that enter a Career Center will leave as better job candidates because of the value-added services

received. The Partnership Career Center staff and partner staff will develop a system where adults move easily within the labor market, continuing to further their education and training over a lifetime to advance in their careers.

The Career Center customer flow will include an initial skills assessment, access to a wide range of skill development services, and/or options to improve their employment opportunities through skill upgrading, skill validation, and credentialing.

The Region C WDB NC Works Career Centers will provide a wide range of short-term skill development opportunities through multiple service delivery methods. All services in this robust “product box” will be available to Center customers, embedded in an integrated customer flow, and easily accessed by all customers with the support of all Center staff.

### **SECTION III** **Specific Roles and Responsibilities**

Each required partners of the One-Stop Delivery System shall:

- a.) provide access through the one-stop delivery system, including making the career services (eligibility determination, outreach, initial assessment, labor exchange service, job search, recruitment, referrals, job listings, training provider information, local area performance, supportive service information, financial aid assistance, career planning, financial literacy, and more) that are applicable to the program or activities available at the one-stop centers.
- b.) use a portion of the funds available for the program and activities to maintain the one-stop delivery system, including payment of the infrastructure costs of one-stop centers.
- c.) enter into a local MOU (shown by signature on this document) with the local board, relating to the operation of the one-stop system.
- d.) participate in the operation of the one-stop system consistent with the terms of this MOU, the requirements of this title, and the requirements of the federal laws authorizing the program or activities.
- e.) use a common one-stop delivery system identifier (in North Carolina this is NCWorks).
- f.) identify strategies to meet the needs of individuals with barriers to employment.

#### **Functional Versus Formal Leadership**

Career Center staff will be supervised based upon two different approaches – functional and formal supervision. The functional leader has the authority to organize and supervise staff, without regard to the program that funds an individual staff member and will focus on day-to-day supervision of service delivery efforts. The formal leader has responsibilities as the employer of record.

The Functional Leader:

- Creates daily work schedules, team assignments and work flow based upon operational needs.
- Coordinates staff vacations/unscheduled absences with the formal leader to ensure service coverage by Center staff.
- Ensures staff are properly trained and provided technical assistance as needed.
- Provides constructive feedback to team staff regarding their duties.
- Facilitates communication among the other functional leaders and teams in the Center.
- Provides input to the formal leader on the work performance of staff under their purview.
- Notifies the formal leader immediately of any staff leave requests or unexcused absences, disciplinary needs, or changes in employee status.
- Identifies and facilitates the timely resolution of complaints, problems, and other issues.
- Will not have access to personnel information or disciplinary actions of Center staff unless under their direct employment.
- Provides and/or contributes to reports of Center activities as requested by the WDB or DWS.
- Will ensure open communication with the formal leader(s), center Manager and the WDB Director/designated WDB staff, in order to facilitate efficient and effective Center operations.

The Formal Leader has the following responsibilities only for Center staff under their purview:

- Hires, disciplines, and/or terminates staff.
- Completes performance appraisals and disciplinary actions for Center staff in concert with feedback from the functional leader.
- Approves payroll records, travel requests, and reimbursements.
- Identifies and facilitates the timely resolution of complaints, problems, and other issues.
- Approves and assists with procurement and other fiscal matters that obligate State or federal funds under their purview.

Ensure open communication with the functional leader(s), Center Manager and WDB Director/designated WDB staff, in order to facilitate efficient and effective Center operations.

Functional/Formal Roles of the Region C Centers

With regards to Functional/Formal supervision of the aforementioned Career Center locations serving Region C, it is the intent of the Partnership to designate responsibilities in the following manner:

N.C. DWS will designate the Center Manager, and he/she will provide both functional (for all staff and/or partners) and formal (pertaining to those for whom DWS is the employee of record) oversight for center operations. DWS will work collaboratively with NCWorks partners and other agencies regarding various strategies to leverage resources in an effort to continuously improve services to jobseeker and business customers throughout the services area.

## **Section IV**

### **Cost of Services (WIOA Regulations 678.700 USDOL Dec. 27 2016: Infrastructure Funding**

For required WIOA Career Center partners, the Local Funding Mechanism (LFM) uses funding percentage caps, which ranges from 0.75 to 1.5%, to determine the agencies' proportionate shares of infrastructure costs, except with Title IV, Vocational Rehabilitation (VR). VR's model determines proportionate share based on the number of VR clients that received services in the previous program year and documented in NCWorks.

The LFM is used to negotiate appropriate contributions from each required partner that will be allocated to the Region C Workforce Board as outlined in the Infrastructure Agreement. This methodology does not include Division of Workforce Solutions (DWS) administered programs or Workforce Development Board (WDB) administered programs. For all other required partners with state agencies, infrastructure contributions will be transferred to DWS as a lump sum based on the LFM for the said agency. Once DWS receives funding from the State agency, DWS will distribute funding to the local area via the funding methodology set up for each State agency as outlined in the Region C Infrastructure Agreement.

See Infrastructure Funding Agreement for a list of required partners contributions and cost allocation methodology and summary in attachment A.

## **Section V**

### **Funding Definition**

#### **a.) Cash and In-Kind for Ongoing One-Stop Delivery System Operators**

Non-cash contributions must be valued consistent with 2 CFR 200.306 and reconciled regularly (i.e., monthly or quarterly). Third-party in-kind contributions are contributions of space, equipment, technology, non-personnel services, or other like items to support the infrastructure costs associated with one-stop operations. The value of third-party in-kind contributions must also be consistent with the Uniform Guidance at 2 CFR 200.306 and reconciled on a regular basis (e.g., monthly or quarterly) to ensure they are fairly evaluated and meet the partners' proportionate share.

#### **b.) Infrastructure Costs One-Stop Centers**

Non-personnel costs necessary for the general operation of the one-stop center. The funds provided under this paragraph by each one-stop partner shall be provided only from funds available for the costs of administration under the program administered by such partner and shall be subject to the program's limitations with respect to the portion of funds under such program that may be used for administration (WIOA Regulations 678.720).

#### **c.) Non-personnel costs include: Rental of the facilities; Utilities and maintenance; Equipment (including assessment-related products and assistive technology for individuals with disabilities); and Technology to facilitate access to the one-stop center, including technology used for the center's planning and outreach activities.**

NOTE: The IFA is a required component of the MOU and not a separate document. The reasonable cost allocation methodology should be provided and consistent with Federal Cost Principles in the Uniform Guidance 2 CFR Part 200.94.

## **Section VI Methods of Referrals**

Methods to ensure the needs of workers, youth, and individuals with barriers to employment, including individuals with disabilities, are addressed in the provision of necessary and appropriate access to services including access to technology and materials, will be made available through the one-stop system.

Referrals between one-stop partners and additional services will be made for individuals that are appropriate for the customer. Referral services include:

- a. Both business and job seeker customers need to access On-Stop System service that provide them with the optimum utilization of available partner and community resources and lead to successful outcomes.
- b. Staff work to connect customers as quickly as possible to partners through referral processes that are impartial and designed to rapidly and efficiently meet the customer's individual needs. These methods of referral include a coordinated and integrated approach to common intake procedures, career services, business services, and data sharing among system partners.
- c. Referrals must include the assurance that individuals with barriers to employment, including individuals with disabilities are addressed in the provision of necessary and appropriate access to services, including access to technology and materials, made available through the On-Stop Delivery System.

## **Section VII Certification of Continuous Improvement**

The Parties herein shall comply with established Certification and Continuous Improvement Criteria established by the State board, in consultation with chief elected officials and local boards. The objective criteria and procedures for use by local boards in assessing at least once every 3 years the effectiveness, physical and programmatic accessibility in accordance with section 188, if applicable, and the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.), and continuous improvement of one-stop centers and the one-stop delivery system.

## **Section VIII Performance and Accountability**

Each partner is responsible for ensuring that its legislated programs, services, and activities are provided in the One-Stop Center in accordance with the goals, objectives and performance measures of the Workforce Innovation and Opportunity Act (WIOA) P.L. 113-128 and

regulations. Each partner agrees to work to support the achievement of WIOA and One-Stop performance measures.

### **Section IX Confidentiality of Information**

Exchange of information among partners is encouraged and expected. Exchanged information shall remain private and confidential in accordance with the most restrictive confidentiality requirements of any of the partners collecting, receiving, or sharing information. Each partner agrees to collect and share information necessary to track the performance of the One-Stop Center in accordance with provisions of the Workforce Innovation and Opportunity Act (WIOA) P.L. 113-128 and accompanying regulations.

### **Section X Monitoring and Oversight**

The Chief Elected Official, the Workforce Development Board, the Division of Workforce Solutions, United States Department of Labor, and local area administrative entity have the right to monitor activities under this MOU to ensure performance goals are being maintained, and that the MOU terms and conditions are being fulfilled. The partners shall permit on-site visits and reviews by the above mentioned agencies or their designee.

### **Section XI Disputes**

The parties shall first attempt to resolve any disputes informally. Any party shall call a meeting of the partners to discuss and resolve disputes. Should informal resolution efforts fail, the dispute shall be referred to the Chair of the local Workforce Development Board who shall place the dispute upon the agenda of a regular or special meeting of the Board's Executive Committee. The executive committee shall attempt to mediate and resolve the dispute. Finally, if the Executive Committee's resolution efforts fail, any party may file a grievance in accordance with agreed upon WIOA grievance procedures.

### **Section XII Duration**

This MOU shall remain in effect until terminated by the repeal of the Workforce Innovation and Opportunity Act (WIOA) P.L. 113-128, or otherwise by action of law.

Any party may withdraw from this MOU by giving written notice of intent to withdraw at least 60-calendar days in advance of the effective withdrawal date. Notice of withdrawal shall be given to all parties at the addresses shown within this MOU, and to the contact persons so listed, considering any information updates received by the parties.

Should any One-Stop Partner withdraw, this MOU shall remain in effect with respect to the remaining Partners until a new MOU is executed or the end of the current federal program year (July through June).

The Workforce Development Board reserves the right to terminate the participation of any partner upon 60-days' notice if the partner's actions are inconsistent with the terms and conditions of this memorandum of understanding.

This memorandum shall be reviewed not less than once every 3-year period to ensure appropriate funding and delivery of services. [WIOA 121].

### **XIII Modification and Assignment**

This MOU may be modified at any time by written agreement of the parties. Assignment of responsibilities under this MOU by any of the parties shall be effective upon written notice to the other parties. Any assignee shall also commit in writing to the terms of this MOU.

Such other provisions, consistent with the requirements of this title, as the parties to the agreement determine to be appropriate.

**Section XIV  
Signatures**

By signatures hereto, the partner(s) attest to participation in the development of this Memorandum of Understanding and will support and implement the provisions contained herein. I certify that I have read and understand the above information and agree to the terms outlined herein. By signing this document, I also certify that I have the legal authority to bind my agency to the terms of this Memorandum of Understanding.

<b>Susan K. Allen, CEO</b>	DocuSigned by: <i>Susan K. Allen</i>	9/28/2020
<b>Printed Name</b>	F651319364E642F... <b>Signature</b>	<b>Date</b>
Region C, Chief Elected Official		

<b>David Pharr, WDB Chairman</b>	DocuSigned by: <i>David Pharr</i>	9/16/2020
<b>Printed Name</b>	A0D5990121AF4C6... <b>Signature</b>	<b>Date</b>
Region C Area Name, Workforce Development Board Chair		

<b>Elizabeth Crabill, Chief Deputy Secretary</b>		
<b>Printed Name</b>	<b>Signature</b>	<b>Date</b>
Representing: WIOA Title III: Wagner-Peyser Act Employment Service (ES) program Trade Adjustment Assistance (TAA) activities Jobs for Veterans State Grants (JVSG) programs Unemployment Compensation (UC) programs		

<b>Steve Lockett Director of Community Econ. &amp; Workforce Dev.</b>	DocuSigned by: <i>Steve Lockett</i>	9/21/2020
<b>Printed Name</b>	6D45A8A708DE463... <b>Signature</b>	<b>Date</b>
Representing: WIOA Title I: Adult, Dislocated Worker, and Youth Formula programs		

<b>Laura Lynch Director of Area Agency on Aging</b>	DocuSigned by: <i>Laura Lynch</i>	9/28/2020
<b>Printed Name</b>	5D6C6CB299DE432... <b>Signature</b>	<b>Date</b>
Representing: Senior Community Service Employment program (SCSEP)		

<b>Gilda Rubio-Festa, Assoc. VP of College &amp; Career Readiness NC Comm. Coll. System</b>	DocuSigned by: <i>Gilda Rubio-Festa</i>	9/16/2020
<b>Printed Name</b>	8E78B9844E83483... <b>Signature</b>	<b>Date</b>
Representing: WIOA Title II: Adult Education and Family Literacy Act (AEFLA) programs		

**Dr. Jason Hurst, President**  
**Cleveland Community College**

Printed Name

Representing: Carl D. Perkins Career and Technical Education programs

DocuSigned by:

*Jason Hurst*

Signature

9/18/2020

Date

**Walter Dalton, President**  
**Isothermal Community College**

Printed Name

Representing: Carl D. Perkins Career and Technical Education programs

DocuSigned by:

*Walter Dalton*

Signature

9/18/2020

Date

**Ryan Garrison, Interim President/VP of**  
**Finance & Administration**  
**McDowell Technical Community College**

Printed Name

Representing: Carl D. Perkins Career and Technical Education programs

DocuSigned by:

*Ryan Garrison*

Signature

9/16/2020

Date

**Patricia Bland, Regional Director**  
**NC Vocational Rehabilitation**

Printed Name

Representing: WIOA Title IV: Vocational Rehabilitation (VR) Services program

DocuSigned by:

*Patricia S Bland*

Signature

9/28/2020

Date

**Eddie Everett, Western Area Supervisor**  
**NC DHHS Service for the Blind**

Printed Name

Representing: WIOA Title IV: Services for the Blind

DocuSigned by:

*Eddie Everett*

Signature

9/17/2020

Date

**Trudy Logan Dir. of Econ. Dev**  
**Community Action Opportunities**

Printed Name

Representing: Community Services Block Grant (CSBG) programs

DocuSigned by:

*Trudy A Logan*

Signature

9/30/2020

Date

**John Carroll, Director**  
**Rutherford County DSS**

Printed Name

Representing: Temporary Assistance for Needy Families (TANF) program

DocuSigned by:

*John Carroll*

Signature

9/16/2020

Date

**Lisa Sprouse, Director**  
**McDowell County DSS**

Printed Name

Representing: Temporary Assistance for Needy Families (TANF) program

DocuSigned by:

*Lisa Sprouse*

Signature

9/25/2020

Date

**Josh Kennedy, Director**  
**Polk County Consolidated**  
**Health & Human Services Agency**

Printed Name

Representing: Temporary Assistance for Needy Families (TANF) program

DocuSigned by:

*Josh Kennedy*

Signature

9/16/2020

Date

**Katie Swanson, Director**  
**Cleveland County DSS**  
Printed Name  
Representing: Temporary Assistance for Needy Families (TANF) program

DocuSigned by:  
*Katie Swanson*  
Signature  
74B4F4FF90C41B...

9/16/2020  
Date

**Pam Hall, Interim Director of Section 8 Housing, IPDC**  
Printed Name  
Employment and training activities carried out by the Department of Housing and Urban Development

DocuSigned by:  
*Pam Hall*  
Signature  
D802B587C2F24ED...

9/16/2020  
Date

**Stephanie Ashley, Exec. Director**  
**Blue Ridge Community Action**  
Printed Name  
Representing: Senior Community Service Employment program (SCSEP) National Program

DocuSigned by:  
*Stephanie Ashley*  
Signature  
FD3DC43EA0A84C6...

9/21/2020  
Date

Attachment A**Region C Workforce Development Consortium NCWorks System Infrastructure Budget and Cost Allocation Methodology****Infrastructure Budget**

<b>Region C Workforce Development Board</b>			
<b>PY 2020 Cost Sharing Allocation Summary</b>			
<b>Total Infrastructure Costs</b>			<b>\$254,268.55</b>
<b><u>Program Allocations</u></b>			
<b>Agency</b>	<b>Program</b>	<b>Allocation</b>	
NCCCS	Adult Education & Family Literacy (AEFLA)	\$459.00	
NCCCS	Carl Perkins Career & Technical Education (CTE)	\$297.00	
DHHS	Vocational Rehabilitation (VR)	\$6,942.00	
DHHS	Division of Services for the Blind (DSB)	\$89.00	
DHHS	Senior Community Service Employment Program (SCSEP)	\$4,225.00	
DHHS	Community Service Block Grants (CSBG)	\$1,614.00	
DHHS	Temporary Aid to Needy Families (TANF)	\$2,893.00	
DES	Unemployment Insurance (UI)	\$15,277.00	
<b>Total Allocations</b>		<b>\$31,796.00</b>	
<b>Balance of Infrastructure Costs</b>			<b>\$222,472.55</b>
<b><u>Headcount/Cost Distribution Percentage</u></b>			
<b>Agency</b>		<b><u>Headcount</u></b>	<b><u>Percentage of</u></b>
		<b><u>Percentage</u></b>	<b><u>Cost Paid</u></b>
DWS	Title 3, JVSG, TAA	75.86%	76.59%
WDB	Title 1	24.14%	23.41%
<b>Total Headcount</b>		<b>29.00</b>	
<b><u>Allocation of Balance of Infrastructure Costs (Headcount method)<sup>1</sup></u></b>			

DWS	Balance of Infrastructure Costs x DWS Headcount %	\$168,767.68
WDB	Balance of Infrastructure Costs x WDB Headcount %	\$53,704.87
	<b>Total</b>	\$222,472.55
Infrastructure Cost Paid by the WDB (Balance of Infrastructure Costs x %age of Cost Paid )		\$52,080.82
Based on Headcount Percentage, the WDB Should Have Paid		\$53,704.87
<b>Due To/(Due From) WDB</b>		<b>(\$1,624.05)</b>
Allocated State Level Contribution		\$31,796.00
<b>Net Amount Due To/(Due From) WDB*</b>		<b>\$30,171.95</b>

(Figures in black represent amount DWS owes. Figures in red represent what WDB owes)

\*Amounts owed to WDBs by DWS will be made through the WISE NFA process. WDBs will receive an NFA for PY2020 4050 funds. Funds expire June 30, 2021.

WDBs that owe funds to DWS will receive an invoice from DWS Finance. Please send a check for your payment. We ask that payment be made using this method as opposed to de-obligating funds in WISE so your established WIOA budget is not reduced.

<sup>1</sup>Total cost that should be covered by each entity based on agreed to methodology

### Cost Allocation Methodology

For required WIOA Career Center partners, the Local Funding Mechanism (LFM) uses funding percentage caps, which ranges from 0.75 to 1.5%, to determine the agencies' proportionate shares of infrastructure costs, except with Title IV, Vocational Rehabilitation (VR). VR's model determines proportionate share based on the number of VR clients that received services in the previous program year and documented in NCWorks.

The LFM is used to negotiate appropriate contributions from each required partner that will be allocated to the Region C workforce board as outlined below. This methodology does not include Division of Workforce Solutions (DWS) administered programs or Workforce Development Board (WDB) administered programs. For all other required partners with state agencies, infrastructure contributions will be transferred to DWS as a lump sum based on the LFM for the said agency. Once DWS receives funding from the State agency, DWS will

distribute funding to the local area via the funding methodology set up for each State agency as outlined in the table below.

For required partners without a state agency, but which are federally funded, the LFM is used as well; however, this negotiation will vary per WDB and should be outlined in the table below. Not all federally funded required partners may administer programs in a WDB's Local Area. In that case, infrastructure cost sharing is not required.

For required partner programs administered by the DWS: Title III Wagner-Peyser Employment Services, Trade Adjustment Assistance (TAA), and Jobs for Veterans State Grants (JVSG), the cost sharing model is based on the grant employees' proportionate use of the NCWorks Career Center. DWS and WDB will pay a cost per employee housed in the center. The cost per employee will be based on the total infrastructure cost of the NCWorks Career Center, where applicable.

See table next page

<b>WIOA Required Partners</b>	<b>Funding Methodology</b>
WIOA Title I: Adult, Dislocated Worker, and Youth formula programs	Proportionate use – cost per employee
WIOA Title I: Job Corps	Local negotiations or N/A
WIOA Title I: YouthBuild	Local negotiation or N/A
WIOA Title I: Native American programs	Local negotiation or N/A
WIOA I: National Farmworker Jobs Program (NFJP)	Local negotiation or N/A
WIOA Title III: Wagner-Peyser Act Employment Service (ES) program	Proportionate use – cost per employee
WIOA Title III: Trade Adjustment Assistance (TAA) activities	Proportionate use – cost per employee
Jobs for Veterans State Grants (JVSG) programs	
Senior Community Service Employment program (SCSEP)	
Unemployment Compensation (UC) programs	Based on Title I Dislocated Worker formula
Reentry Employment Opportunities (REO) programs (Second Chance Act of 2007)	Local negotiation or N/A
WIOA Title II: Adult Education and Family Literacy Act (AEFLA) program	Based on 1.5% of each provider's administrative budget
Carl D. Perkins Career and Technical Education programs	Based on 1.5% of each provider's administrative budget
WIOA Title IV: Vocational Rehabilitation (VR) Services program	Based on the number of VR clients with IPEs that received NCWorks service in the previous program year. Differences are reconciled in following program year.
Department of Housing and Urban Development Employment and Training programs	

<p>Services for the Blind</p>	<p>Based on the number of VR clients with IPEs that received NCWorks service in the previous program year. Differences are reconciled in following program year.</p>
<p>Community Services Block Grant (CSBG) programs</p>	<p>CSBG amount to distribute is made by applying CSBG Funding by percentage of amount spent by Community Action Agencies (entities who received CSBG Funding) for Employment Services. Each county's percent of funding allocated is applied to this amount.</p>
<p>Temporary Assistance for Needy Families (TANF) program</p>	<p>TANF Amount to distribute is determined by county(ies) coding (method of recording expenditures) to WFCBG for Employment Services in SFY 2016-17. The percentage of funding for each county of the total allocation of the TANF Work First County Block Grant (this funding provides dollars for Employment Services Funded with TANF) is applied to the coded expenditure amount.</p>