

Foothills Regional Commission
August 24, 2023
Executive Board Meeting Minutes

Board Members Present

Fred Baisden, Polk County
Max Hopper, Cleveland County
Jimmy Dancy, Town of Rutherfordton
Jack Shytle, Town of Polkville
Dean Buff, McDowell County

Board Members Absent

Ashley Wooten, McDowell County
Bryan King, Rutherford County

FRC Staff Present

Danna Stansbury
Charlotte Sullivan
Laura Lynch
Alan Toney
Annette Staley
Benjamin Bordeaux
Candice Johnson

The Executive Board Meeting was held in the Conference room of the Foothills Regional Commission office. Chairman Fred Baisden called the meeting to order at 12:00 pm and welcomed all in attendance.

Chairman Fred Baisden requested a motion to approve the May 11, 2023, Executive Board Meeting Minutes. Mr. Jimmy Dancy made a motion to accept the Minutes as written. Mr. Jack Shytle seconded, and the Board voted unanimous in favor. Community & Economic Development Director Alan Toney presented the board with information concerning CEDS. Alan Toney stated that the draft of the CEDS document would be wrapped up in the upcoming week and that it does contain a lot of robust information. The draft will be sent out via email once completed and open for comments.

Finance Director, Charlotte Sullivan, informed the Board that the FY 23 audit is on schedule to be completed by October 30th. The auditors will be coming to FRC to finish up the week of October 16th. A cash flow report showing the last fiscal year ending June 30th, 2023, was printed for the Board to review financials.

Executive Director, Danna Stansbury presented the Executive Director's update. Danna Stansbury discussed that the Town of Boiling Springs has asked Foothills Regional Commission if we could provide Interim Managerial Services for the town in lieu of Justin Longino, who will be leaving

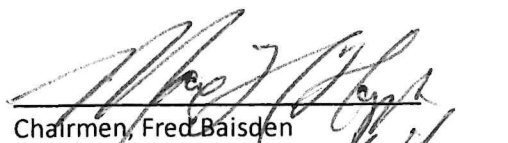
Managers position soon. This will require the Executive Director to spend a few days a week in Boiling Springs. Danna spoke with Justin Longino and they came up with a plan for FRC to take a team approach for the position. This will be Danna Stansbury, Charlotte Sullivan, and Alan Toney rotating days going to Boiling Springs to make sure things are running smoothly. Danna also mentioned that the Legislative Day that was set for January 15, 2024, will need to be rescheduled due to the Martin Luther King holiday. The new proposed date will be January 22, 2024. A Year End Review was compiled to show all the accomplishments each department at FRC has achieved over the past year.

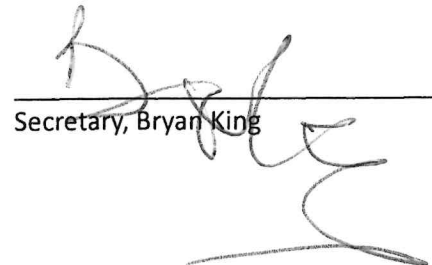
Chairmen Fred Baisden brought out that he has spoke with Danna and felt that it would be a good idea for her to put together a list of things that she stated she would do for Foothills Regional once on board and how things have progressed since then. This will be something that will need to be presented to the Board for review. Chairmen Fred Baisden requested a motion to approve a review presented by the Executive Director. Vice- Chair Max Hopper made the motion to approve, which was seconded by Mr. Jimmy Dancy and the Board voted unanimous in favor.

With no further business Chairmen Fred Baisden asked for motion to adjourn. The motion was made by Mr. Dean Buff seconded by Mr. Jimmy Dancy.

Meeting was adjourned at 12:49 pm.

Respectfully submitted,


Chairmen, Fred Baisden


Secretary, Bryan King